

PCB REGULATORY COMPLIANCE & BEST MANAGEMENT PRACTICES

Plus: Supplemental Session for PCB Record-keepers

DAY 1

8:30 a.m. - 4:30 p.m.

DAY 2

8:30 a.m. - 2:30 p.m.

DAY 2

**Record-keeping
2:45 - 4:00**

TOPICS WILL INCLUDE:

- ✓ Foundational Training for New PCB Program Coordinators
- ✓ Simplifying the Legal Language, Confusing Terms & Interpretations
- ✓ Managing Equipment Change-outs, Transportation & Drop-off
- ✓ Clarifying "Sales Pitches" from Companies Wanting Your Old/Obsolete Equipment
- ✓ Proper Storage of Untested Transformers & Other Equipment Awaiting Pick-up
- ✓ PCB & Non-PCB Spills (Response, Communication, Cleanup & Documentation)
- ✓ PCB Record-keeping (Compiling & Maintaining Proper Records & EPA Reports)

— 2016 Workshops Schedule —

Grand Island, NE	May 11-12	Corinth (Dallas), TX.	Aug. 3-4
Des Moines, IA	May 25-26	Destin, FL.	Aug. 16-17
Denver, CO	June 8-9	Gillette, WY.	Aug. 30-31
Albuquerque, NM	June 14-15	Columbus, OH.	Sept. 14-15
Lexington, KY	July 12-13	Atlanta, GA.	Sept. 28-29
Murfreesboro, TN.	July 26-27	RCS National Convention	Oct. 25-27

Registrations are limited to 50 attendees per site with a minimum of 15 required.

Note: Each attendee will receive a "Certificate of Completion" which can be applied to ongoing education credits

Workshop Locations & Hotel Reservations

www.pcbmanagement.com

Utility delegates from Alaska to Florida attend RCS training workshops each year and space is limited. Be sure to make your workshop and hotel reservations as early as possible to secure your registration.

Sleeping room reservations should be made directly with the hotel at least 30 days in advance to guarantee that you receive the discounted rate. Also, be sure to mention that you are with the "RCS Group".

Workshops require a minimum of 15 attendees with a maximum of 50. If you are interested in a particular location, contact Marilyn O'Banion (417.886.4580) to receive updated information on course locations.

GRAND ISLAND, NE (May 11-12)

Fairfield Inn & Suites

805 Allen Drive

(308) 381-8980

\$99.95 Single/Double - \$119.95 2-Room Suite

CORINTH (DALLAS), TX (Aug. 3-4)

Hosted by CoServ Electric

Note: Workshop being held at CoServ's Main Office

7701 S. Stemmons, Corinth, TX

Contact RCS for Directions & Hotel Info.

DES MOINES, IA (May 25-26)

Hotel Site Pending

(Workshop will be held on-site)

For Hotel Location & Group Rate

Contact RCS for details

DESTIN, FL (Aug. 16-17)

Hosted by Emerald Transformer, Inc. Contact:

Linda Anderson (850) 892-2711

landerson@emeraldtransformer.com

For Registration & Hotel Information

DENVER, CO (June 8-9)

Hilton Garden Inn Cherry Creek

600 S. Colorado Blvd.

(303) 754-9800

\$129 Single/Double

GILLETTE, WY (Aug. 30-31)

Hosted by Powder River Energy

(Workshop will be held at hotel)

For Hotel Location & Group Rate

Contact RCS for Details

ALBUQUERQUE, NM (June 14-15)

Hotel Site Pending

(Workshop will be held at hotel)

For Hotel Location & Group Rate

Contact RCS for Details

COLUMBUS, OH (Sept. 14-15)

Hotel Site Pending

(Workshop will be held at hotel)

For Hotel Location & Group Rate

contact RCS for details

LEXINGTON, KY (July 12-13)

Marriott Griffin Gate Resort

800 Newtown Pike

(859) 231-5100

\$149 Single/Double

ATLANTA, GA (Sept. 28-29)

Hotel Site Pending

(Workshop will be held at hotel)

For Hotel Location & Group Rate

contact RCS for details

MURFREESBORO, TN (July 26-27)

DoubleTree by Hilton

1850 Old Fort Parkway

(615) 895-5555

\$99 Single/Double

RCS NATIONAL CONVENTION

October 25-27, 2016

Springfield, Missouri

[Contact Marilyn O'Banion to Pre-Register]

Guest Speakers & Convention Agenda Pending

“PCB Compliance, Best Management Practices & Record-keeping”

-- 2016 WORKSHOP AGENDA --

DAY ONE: REGULATORY COMPLIANCE & BEST MANAGEMENT PRACTICES

- 8:30 - 10:00** **Session 1: Foundational Training for New Coordinators**
[Regulatory basics with emphasis on the EPA's "Use Authorizations"]
- 10:00 - 10:15** *-Break-*
- 10:15 - 11:30** **Session 2: Interpreting Regulatory Language & EPA “Use Conditions”**
[Clarifications, interpretations & regulatory intent] -
- 11:30 - 12:30** *Group Lunch-*
- 12:30 - 1:45** **Session 3: PCB Testing Considerations vs. PCB "Assumption" Rules**
[To test or not to test? - Compliance vs. Liability]
- 1:45 - 2:00** *-Break-*
- 2:00 - 3:15** **Session 4: PCB Storage Options & EPA Notification Requirements**
["Storage for Reuse" vs. "Storage for Disposal" - common errors]
- 3:15 - 3:30** *-Break-*
- 3:30 - 4:30** **Session 5: Removal, Sale, Scrapping &/or Disposal of Obsolete Equipment**
["Sales Pitches" from companies wanting your obsolete transformers]

DAY TWO: NEW PCB ISSUES and EXPANDED EPA REGULATIONS

- 8:30 - 9:30** **Session 6: PCB & Non-PCB Spills (Federal vs. State Regulations)**
[Importance of quick response, containment & communication]
- 9:30 - 9:45** *-Break-*
- 9:45 - 10:45** **Session 7: Assuring that your PCB program is well organized**
[Designating & coordinating specific employee responsibilities]
- 10:45 - 11:00** *-Break-*
- 11:00 - Noon** **Session 8: Managing Non-liquid PCB Equipment**
[Are high-level PCB Items being properly identified & collected]
- Noon - 1:00** *-Group Lunch-*
- 1:00 - 2:15** **Session 9: Upcoming Changes to the PCB Regulations**
[Update on the status of the EPA's "PCB Proposed Rulemaking"]

2:30 - 4:00 **SUPPLEMENTAL SESSION for PCB RECORD-KEEPERS**

- *You've been assigned PCB record-keeping tasks but don't know where to begin*
- *You inherited PCB records from a predecessor but never received training*
- *You can't figure out how your predecessor kept records (was there a "system"?)*
- *You don't have the knowledge/education to determine if records were kept properly*
- *You have concerns that the utility's PCB records would not pass an EPA inspection*
- *Maintaining vital PCB records (lab reports, drum logs, inspection records, etc.)*
- *Organizing & auditing PCB shipment records/manifests & "Certificates of Disposal"*
- *Compiling EPA-compliant "PCB ANNUAL DOCUMENT LOGS & SUMMARIES"*
- *How long should I keep archived PCB records?*

2016 "PCB Management & Record-keeping" Workshops

REGISTRATION FORM

PRINT your Workshop Documents Online at www.pcbmanagement.com

then, EMAIL your Registration Form to: rcsinc@aol.com

or, MAIL your Registration Form to: RCS, Inc.
4319 S. National Ave, #133
Springfield, MO 65810

or, FAX your Registration Form to: RCS, Inc.
(417) 881-1598

2016 Workshops Locations (Please check one)

- | | |
|--|--|
| <input type="checkbox"/> Grand Island, NE May 11-12 | <input type="checkbox"/> Corinth (Dallas), TX. Aug. 3-4 |
| <input type="checkbox"/> Des Moines, IA. May 25-26 | <input type="checkbox"/> Destin, FL Aug. 16-17 |
| <input type="checkbox"/> Denver, CO June 8-9 | <input type="checkbox"/> Gillette, WY Aug. 30-31 |
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| <input type="checkbox"/> Lexington, KY. July 12-13 | <input type="checkbox"/> Atlanta, GA Sept. 28-29 |
| <input type="checkbox"/> Murfreesboro, TN July 26-27 | <input type="checkbox"/> RCS National Convention Oct. 25-27
<small>*NOTE: CONTACT MARILYN O'BANION TO PRE-REGISTER</small> |

Company: _____ Phone: _____

Address: _____ City, State, Zip _____

____ Mr. ____ Ms. _____ Title: _____

Email Address: _____

____ Mr. ____ Ms. _____ Title: _____

Email Address: _____

____ Mr. ____ Ms. _____ Title: _____

Email Address: _____

____ Mr. ____ Ms. _____ Title: _____

Email Address: _____

Note: At the conclusion of the course, each attendee will receive the RCS "Certificate of Completion"

- Registration Fee: \$945 per person
 \$795 per person (RCS clients paying annual retainer)

Registration fee includes workshop reference manual, all handout materials plus RCS luncheons.

- Payment Via: Check enclosed Please bill (P.O. # _____)
 Credit Card (Name on Card _____)
 Visa MC (Card # _____ Exp. Date _____)

Questions: Contact Marilyn O'Banion @ (417) 886-4580 or Email to "rcsinc@aol.com"